

## Gippsland Lakes Community Health Schedule of Fees as at July 1, 2015

### Home Care - Hours and Rates of Service:

- **Normal Hours:** Monday to Friday 7:00am – 7:00pm
- **Time and a half:** Monday to Friday 7:00pm – 7:00am; Saturday 7.00am – 1.00pm
- **Double Time:** Saturday 1:00pm – All day Sunday until 7am Monday
- **Double Time and a half:** Public holidays

Home Care Service	Hourly Rate	Unit Price	+ GST	Total Price	Subsidy Applicable	Minimum Time	Time Increments Apply to Subsidy only
	Level 1	\$35.03	\$3.50	\$38.53	n/a	1 hour	n/a
<b>General Homecare (Domestic Assistance) Level 1 &amp; Level 2</b>	Level 2	\$42.02	\$4.20	\$46.22	\$7.50	1 hour	30 min
	L2 Time & ½	\$63.03	\$6.30	\$69.33	n/a	1 hour	n/a
	L2 Double time	\$84.04	\$8.40	\$92.44	n/a	1 hour	n/a
	L2 x 2.5	\$105.05	\$10.51	\$115.56	n/a	1 hour	n/a
<b>Personal Care</b> <b>**travel costs may be incurred</b>	Level 2	\$42.02	\$4.20	\$46.22	\$7.50	30 min	30 min
	Time & ½	\$63.03	\$6.30	\$69.33	n/a	30 min	n/a
	Double time	\$84.04	\$8.40	\$92.44	n/a	30 min	n/a
	L2 x 2.5	\$105.05	\$10.51	\$115.56	n/a	30 min	n/a
<b>Property Maintenance</b> <b>**material and travel costs may be incurred</b>	Normal hours only Mon:Fri 7am – 7pm	\$54.10	\$5.41	\$ 59.51	N/A	1hour	30 min
<b>Meals On Wheels</b>	NB: travel costs may be incurred where delivery by a volunteer is unavailable			\$7.70+ (HACC) \$11.18 (Other) +GST	HACC - two course \$7.70: three course \$8.70 HACC and FFS - Soup \$1 extra +GST.		
<b>On Call Requests</b>	After Hours rates apply	A booking fee of 1 hour applies		Refer above	n/a	3 hour	
<b>Respite</b> <b>**travel costs may be incurred</b>	Level 2	\$42.02	\$4.20	\$46.22	\$4.30	1 hour	30 min
	Time & ½	\$63.03	\$6.30	\$69.33	n/a	1 hour	30 min
	Double time	\$84.04	\$8.40	\$92.44	n/a	1 hour	30 min
	L2 x 2.5	\$105.05	\$10.51	\$115.56	n/a	1 hour	30 min

Home Care Service	Hourly Rate	Unit Price	+ GST	Total Price	Subsidy Applicable	Minimum Time	Time Increments
<b>Respite – Over night</b> 11.00pm – 7.00am <b>**includes sleepover allowance</b>	8 hour block of uninterrupted time. (includes 2 hours active duty)	\$257.06	\$25.71	\$282.77	n/a	8hours	n/a
<b>Travel Fees</b>				.85	NB: Additional travel costs of 1km =1min of paid time will be incurred where travel is not included in service time.		
<b>Volunteer Transport Booking Fee</b>				\$33.00	Repeated visits with identical information i.e. 6 weekly cardiac rehab visits (same day of week, location and time) will accrue one booking fee only		
<b>Care Coordination</b>	Business Hours Mon: Fri 8am – 5pm	\$48.00	\$4.80	\$52.80	N/A	2hrs	1 hr
<b>Case Management (Complex)</b>	Business Hours Mon: Fri 8am – 5pm	\$85	\$8.50	\$93.50	N/A	2hrs	1 hr
<b>OTHER ITEMS</b>							
<b>Cancellation Fees</b>	No change see definitions						

## Gippsland Lakes Community Health Schedule of Fees As at July 1, 2015

### Allied - Hours and Rates of Service:

- **Normal Hours** Monday to Friday 8.30am – 5.00pm

Allied Health	Hourly Rate	Unit Price	+ GST	Total Price	Subsidy Applicable	Minimum Time	Time Increments
Physiotherapy	Normal hours only	\$103.40	\$10.34	\$113.75	\$20.00	30min	30min
Occupational Therapy	A/A	\$103.40	\$10.34	\$113.75	\$20.00	30min	30min
Dietetics	A/A	\$103.40	\$10.34	\$113.75	\$20.00	30min	30min
Podiatry	A/A	\$103.40	\$10.34	\$113.75	\$20.00	30min	30min
Speech pathology	A/A	\$103.40	\$10.34	\$113.75	\$20.00	30min	30min
PAG – High PAG _ Core	A/A	\$103.40	\$10.34	\$113.75	<b>High</b> \$18+meal cost of \$12.00 <b>Core</b> \$18+meal cost of \$12.00		Per session
Groups		\$27-50	\$2.80	\$30.30	\$20.00	Per session	Per session
CACPS Level 1 & 2 CDC Linkages					\$20.00	1hr	30min
EACH packages Level 3 & 4 CDC		\$103.40	\$10.34	\$113.75	N/A	1hr	30min

\*\*Being eligible to be considered for a HACC subsidised place does not confer entitlement to service provision.

## Home Based Nursing- Hours and Rates of Service 2015/2016

- **Normal Hours** Monday to Friday 8.00.am - 4.30.pm
- **Weekends & Public Holidays** 0800-1200 (Essential Clinical Care Only)

Funding Source		Rate	GST	Total Price	Minimum increments	Minimum Time	Time Increments
<b>Level 1 &amp; 2 CDC Packages*</b>		Low \$4.00 per visit Med Income \$34.78 per hr High \$95.55 per hr	\$0.40	\$4.40	15min	15min	15min
<b>Level 3 &amp; 4 CDC Packages</b>	Normal Hours	\$95.55	\$9.55	\$105.10	30 minute Intervals	15 min	15 min
	Weekends	\$126.00	\$12.60	\$138.60			
	Public Holidays	\$157.75	\$15.75	\$175.32			
	PH on WE	\$188.90	\$18.89	\$105.10			
<b>Comprehensive Clinical Assessments</b>	Normal Hours	\$95.55	\$9.55	\$105.10	30 minute intervals		
<b>Consumable Costs</b>	NA			Full cost Recovery			

NB: \*Services provided under subsidised nursing fee (low and medium income) are generally not available where the task could be safely provided by personal care worker

Travel costs will apply for service delivery when travel is in excess of 30 kms one way from Lakes Entrance. This will only apply once for consecutive visits on the same day in the same area.

A cancellation fee will apply if timely notification of client's absence has not been received and visit attended. This will be calculated at proposed visit fee.

## Service Parameters

### Cancellations

Cancellation of service with less than 24 hours notice will accrue a fee equal to 1 hour. Less than 12 hours notice of cancellation will accrue a fee equal to the full amount of the booked service.

**Client not at Home or Non attendance at a scheduled appointment** Shall incur a fee equal to the full amount of the service booked.

### Home Care (domestic assistance)

Workers can assist with meal preparations, housework, shopping, small errands, bill paying and transport to medical and related appointments

### Key Locks

GLCH suggests that there will be a requirement for some clients to install a key lock system so that staff can access the home this will be negotiated with the Case Manager concerned.

**Level 1 Support Staff** have no formalised qualification but do have:

- Pre and ongoing screening ie police and working with children checks
- Formalised induction to GLCH and sector quality standards and expectations (Primary Health/Community Common Care)
- Routine face to face supervision and monitoring
- In house training in the areas of: OH&S, Manual Handling, Duty of Care, professional boundaries, reporting change of circumstance etc
- Formalised assessment on ability to complete tasks

**Level 2 Support Staff** have at a minimum a Certificate III Home & Community Care/Aged/Disability and in some instances all three level qualifications. Staff are allocated to task based on their assessed skill, competency and experience levels. All are required to maintain CPR and First Aid level 2 competencies with this being monitored and supported financially by GLCH. All Staff have:

- Pre and ongoing screening ie police and working with children checks
- Formalised induction to GLCH and sector quality standards and expectations (Primary Health/Community Common Care)
- Routine face to face supervision and monitoring
- In house training in the areas of: OH&S, Manual Handling, Duty of Care, professional boundaries, reporting change of circumstance etc
- Formalised assessment on ability to complete tasks
- Additional and targeted training in areas of diagnosis ie mental health, autism etc

### Linkages

GLCH will deliver up to a maximum of 3 hours un-accrued subsidised hours as mutually agreed for Linkages during normal hours only. Exceptions may be negotiated on a case by case basis and require documentation of the agreement in writing from both parties.

### Price Adjustments

HACC Unit Prices are reviewed each year in line with Departmental and Funding announcements and adjusted accordingly.

### Meals On Wheels

A delivery fee at domestic assistance rate (time based) will apply where a client cannot have their meal delivered by a volunteer. This may include delivering to areas such as Lindenow. An additional travel cost, based on kilometres will also be incurred at the travel fee noted.

**On Call Requests**

Are defined as those requests received after hours. These are charged at the usual rate along with a booking fee (see schedule). This covers the instance where supervisory staff are required to spend time identifying and locating staff to deliver an unplanned service ie. pick up from hospital

**Personal Care**

Examples of personal care are bathing, dressing, grooming, toileting, and assistance with getting in and out of bed, assistance with mobility and eating.

**Physical Activity Group (PAG)**

A planned program of activities directed at enhancing the skills required for daily living and providing physical, intellectual, emotional and social stimulation. PAG Fees = hours of PAG plus 1 x meal cost plus GST

**Respite**

Respite Services support the caring relationship by providing the carers or frail older people and, people of any age with a disability, with a break from their caring responsibilities. Case Managers should be aware that occasions involving more than one child may involve more than one staff member – this will be negotiated on a case by case basis.

**Respite – Overnight**

Overnight respite is provided in a consumer's home. The worker sleeps overnight, while being available to respond to a call for assistance. Where the consumer requires regular assistance at night and therefore the worker cannot be sleeping for the majority of the time, the appropriate activity to purchase is Respite or Personal Care.

**Time Increment**

Refers to the additional periods of time able to be purchased after the initial service time is allocated.

**Travel Costs**

Travel time and mileage are payable in some instances. Travel time applies if the job requires travel outside of the booked service and/or if the client is remotely located. Travel mileage applies where the staff member utilises their car within the visit to undertake scheduled tasks. Case Manager should clarify early what applies in each instance. This fee is passed directly to the staff member to meet award obligations.

**Volunteer Transport**

This service provides transport to local medical and hospital appointments for the elderly and people with disabilities who are unable to access other means of transport. Repeated visits with identical information ie 6 weekly cardiac rehab visits (same day of week, location and time) will accrue one booking fee only. Multiple bookings with multiple contexts will accrue one fee per booking per 3 month term. Cancellation with less than 36 hours will incur the full booking fee.

**Case Management Complex**

Is working with individuals and their caregivers, to identify short- and long-term needs and the development of a detailed care plan.

**Care Coordination**

Once a care plan has been developed, the care coordinator can help arrange and coordinate any services that you choose within that care plan.