



49th ANNUAL GENERAL MEETING MINUTES

Thursday 14th November 2024 at 3.00pm
Bulmer/Bakewell Meeting Room, Lakes Entrance

1.0 WELCOME, INTRODUCTIONS AND APOLOGIES

Anne-Maree Kaser, Chief Executive Officer (CEO) and Company Secretary conducted the Acknowledgement of Country.

Present: C Ross (Chair), G Hodges, A Stuart-Murray, B Hurley, C Gillies, M Scott, C Turner, J Brennan, A Kaser (CEO/Company Secretary), R Browne (DFFH), Members, Executive Managers and staff as per the attendance register.

Apologies: D Chester MP, T Bull MP, D Henning-Marshall (DFFH), F Weigall (EGSC CEO), P Morgan (LEAHA CEO), P Cassidy, G Ellis, J Congalton, J Harris

The CEO/Company Secretary welcomed everyone to the 49th Annual General Meeting (AGM) of Gippsland Lakes Complete Health Limited (GLCH).

The CEO highlighted the significant achievements and challenges faced by the organisation over the past year. She mentioned the efforts to enhance access and experience for the community, the opening of new sites and services, the development of the workforce and the focus on partnerships and sustainability.

The CEO thanked the executive team and the Board, then handed over to the Chair for the formal proceedings.

2.0 GENERAL BUSINESS

2.1 Annual Report 2024 Overview

The Chair presented the 49th Annual Report of GLCH. The overview included highlighting the strengthening of existing partnerships to support the organisation's mission and enhance community health outcomes, and the formation of new partnerships that align with the organisation's goals and support our work in the community.

The Chair spoke about the positive impact of our work in the community, including the opening of new sites and services, and the implementation of initiatives to enhance access and experience for community members.

The Chair acknowledged the strength and talent of the executive team and the dedicated staff and volunteers. She thanked the Board for their dedication and commitment and welcomed Judy Brennan as a new board member, and acknowledged the contributions of outgoing member, Robyn Cooney.

The Chair began the formal proceedings of the meeting and confirmed there is a quorum, from proxy voting forms received and members in attendance. Voting for all motions was undertaken prior to the meeting. Motions are announced and considered carried.

2.2 To receive the operational reports for the year 2023-24

The Annual Report, Audited Financial Statements and previous minutes were made available on the GLCH website in October.

The CEO addressed a question about financial variations and provided an explanation for the reduced surplus and increased maintenance costs. This was due to a change in treatment of employee entitlements, EBA increases (not commensurate with funding) and increased maintenance costs, following the development of a 10-year plan to manage our facilities.

The following motion is to receive the operational reports for the year 2023-24, including:

- receive the Annual Report of the Board of Management
- confirm the minutes of the previous AGM held 9 November 2023 and the Special Meeting held 19 December 2023
- receive the Audited Financial Statements for the year ended 30 June 2024

The motion to receive the operational reports for the year 2023-24 was **endorsed**.

2.3 Confirm the auditor for the year ending 30 June 2025

VAGO are the mandated auditor.

2.4 Confirm the election of Directors to the Board of Management

Each year, the terms of two elected Directors expire, which creates two vacancies. There was also a resignation during the year, which created a third vacancy.

Nominations were called for from all eligible members and three nominations were received from currently serving Directors Glenn Hodges, Bruce Hurley and Mathew Scott. No other nominations were received.

The motion to elect Glenn Hodges as a Director on the Board of GLCH was **endorsed**.

The motion to elect Bruce Hurley as a Director on the Board of GLCH was **endorsed**.

The motion to elect Mathew Scott as a Director on the Board of GLCH was **endorsed**.

Glenn, Bruce and Mathew were congratulated on their re-election to the Board.

2.5 Other Business

There was no other business and the meeting was handed back to Anne-Maree Kaser.

3.0 STAFF ACHIEVEMENTS

3.1 Staff Achievements

The CEO acknowledged staff who achieved scholarships, qualifications and awards in the past year.

3.2 Staff Length of Service Acknowledgements

The CEO acknowledged staff who achieved length of service milestones in the past year.

4.0 GUEST SPEAKERS

4.1 Support, Therapy, Education and Prevention Services – Health Promotion

Jaquie Nethercote, Health Promotion Team Leader, gave a presentation titled: 'Place-based initiatives to improve East Gippsland health outcomes' on the three health promotion initiatives: focusing on healthy eating, physical activity, and reducing tobacco-related harm. She discussed various projects and collaborations aimed at improving health outcomes in the community.

4.2 Home and Community Support Services

Emma Halcombe, Care Coordination Manager, gave a presentation titled: 'A year of connecting and supporting'. Emma highlighted the challenges and successes in connecting and supporting clients and shared stories of clients who received critical support and assistance.

5.0 MEETING CLOSE

The CEO thanked everyone for their attendance and the meeting closed at 3.45pm.